

## RESOLUTION NO. 2013-006

### **RESOLUTION OF THE SOUTHERN CALIFORNIA PUBLIC POWER AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO DESTROY CERTAIN RECORDS HAVING NO HISTORICAL VALUE AND THAT ARE NO LONGER NEEDED IN THE ADMINISTRATION OF THE AFFAIRS OF THE AUTHORITY.**

WHEREAS, the Southern California Public Power Authority (“the Authority”) owns interests in various generation and transmission projects, the output of which has been sold to Members of the Authority (Members), and in addition offers other services and programs to Members; and

WHEREAS, the Authority maintains records in the normal course of business in its offices and keeps older records in storage; and

WHEREAS, certain records that were kept in storage prior to the recent relocation of the Authority’s office to Glendora have been examined by staff to determine which should continue to be kept and which have no historical or administrative value and therefore should be destroyed

WHEREAS, Government Code sec. 34090 et seq., applicable to the Authority by virtue of Government Code sec. 6509, provides in general that records no longer required more than two years old, with exceptions, may be authorized for destruction by an agency’s legislative body and with the written approval of its legal counsel; and

WHEREAS, those records shown on the attached Exhibit A, have been reviewed and determined to hold no administrative or historical value; and

WHEREAS, the records shown on Exhibit A all date back to the 1980’s and 1990’s, and their destruction is permitted under Government Code sec. 34090 et seq.; and

WHEREAS, the Authority’s General Counsel has provided written consent to the destruction of the records as indicated on Exhibit A,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Authority as follows:

1. The records heretofore identified have no historical or administrative value and thus are no longer required; and
2. The Authority’s General Counsel has given written consent to the destruction of such records, and the destruction of those records is hereby authorized; and

3. This Resolution shall become effective immediately.

THE FOREGOING RESOLUTION is approved and adopted by the Authority this 16th day of February, 2012.

  
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PRESIDENT  
Southern California Public  
Power Authority

ATTEST:

  
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ASSISTANT SECRETARY  
Southern California Public  
Power Authority

## LIST OF RECORDS APPROVED FOR DESTRUCTION

<u>BOX #</u>	<u>DESCRIPTION</u>	<u>NOTES</u>
15	FINANCIAL ADVISOR PROPOSALS '88	
20	PAYROLL 82-90, PAYABLES	SCPPA Glendale Office Rent, Phone Bills
27	BOUND BLUE BOOKS 82-83	Duplicates
28	BOUND BLUE BOOKS 84	Duplicates
29	BOUND BLUE BOOKS 85-86	Duplicates
30	CHECKS COPIES 10/5/82 - 6/22/9	
31	CHRON. CORRESPONDENCE	1990 - 1992
32	CHRON. CORR. 1/90 - 7/92, MEMO	
33	CHRON. CORR 1/82 - 12/89 MEMOR	
38	SCPPA Audit 86-88 Revolving Bank Act.	
40	LEGIS. CLEAN AIR & ENVIRONMENTAL ISSUES	Correspondence
62	BOARD MTG. MATERIALS 1993	Geri Mitchell's
63	BOARD MTG. MATERIALS 1992	
64	BOARD MTG. MATERIALS 1990-91	
65	BOARD MTG. MATERIALS 1987-89	Art Devine's
69	VENDOR FILES 90/91 & 91/92	Credit Card Pmts., Revolving Fund Bank Statements
70	VENDOR FILES 1981--1991	Credit Card Pmts., Revolv. Fund Bank Stmts, O Brien Partner, Pac Bell
79	PAID BILLS/EMPLOYEE TRAVEL/REV	1992 - 1993
87	CHRONOLOGICAL FILES 1995	Paid Bills 1993 - 1994

Approved for Destruction (2-14-13)

Richard J. Morillo, General Counsel

**EXHIBIT "A"**